Clinical Practice Suggested Timeline (Traditional Candidates)

\* Document stored in binder throughout the phase | ^ Formal lesson plans must be submitted to the observer(s) at least 24 hours prior to the observation.

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| *Week* | *Teacher Candidate* | *University Supervisor* | *Cooperating Teacher* |
| 1 | **Tasks:** | **Tasks:**[ ]  Meet Teacher Candidate & Cooperating Teacher[ ]  Set an observation schedule | **Tasks:**[ ]  View PLNU training videos online and complete quizzes[ ]  Begin Virtual Master Teacher Training Through San Diego County Office of Ed.[ ]  Complete W-9 [ ]  Weekly Progress Report\*[ ]  Begin co-planning with Teacher Candidate (Phase II) |
|  | [ ]  Attend Clinical Practice Seminar |
|  | [ ]  View training videos online and complete quizzes (Phase I) |
|  | [ ]  Set an observation schedule |
|  | [ ]  Begin co-planning with Cooperating Teacher (Phase II) |
|  | [ ]  Complete Daily Lesson Plans |
|  | [ ]  Submit the Confirmation Card & W-9 to Field Experience Coordinator |
| 2 | **Tasks:** | **Tasks:**[ ]  Review Clinical Practice Binder[ ]  In-Person Observation (Formative Assessment Summary\*)[ ]  Evaluate: Daily Lesson Plans in Taskstream | **Tasks:** |
|  | [ ]  Begin co-planning with Cooperating Teacher (Phase I) | [ ]  Begin co-planning with Teacher Candidate (Phase I) |
|  | [ ]  Formal Lesson Plan\*^ [ ]  Analysis & Reflection Conference Guide\*[ ]  Submit Daily Lesson Plans to University Supervisor by 5 PM Friday via Taskstream | [ ]  Weekly Progress Report\*[ ]  Observation(Pre-Assessment\* - e-mail survey) |
| 3 | **Tasks:**[ ]  Continue co-planning with the Cooperating Teacher | **Tasks:**[ ]  Review Clinical Practice Binder | **Tasks:**[ ]  Continue co-planning with Teacher Candidate[ ]  Complete Master Teacher Training with SDCOE |

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|  |  |  | [ ]  Weekly Progress Report\* |
| 4 | **Tasks:** | **Tasks:**[ ]  Review Clinical Practice Binder[ ]  In-Person or SIBME Observation (formative Assessment Summary\*)[ ]  Midterm Assessment (e-mail survey)\*[ ]  Midterm Triad Conference[ ]  Evaluate Daily Lesson Plans in Taskstream | **Tasks:** |
|  | [ ]  Continue co-planning with the Cooperating Teacher | [ ]  Continue co-planning with Teacher Candidate |
|  | [ ]  Formal Lesson Plan\*^ [ ]  Analysis & Reflection Conference Guide\*[ ]  Midterm Triad Conference | [ ]  Weekly Progress Report\*[ ]  Observation (Midterm Assessment\* - e-mail survey) |
|  | [ ]  Submit Daily Lesson Plans to University Supervisor by 5 PM Friday via Taskstream | [ ]  Midterm TriadConference |
| 5 | **Tasks:**[ ]  Continue co-planning with the Cooperating Teacher | **Tasks:** | **Tasks:**[ ]  Continue co-planning with Teacher Candidate[ ]  Weekly PRogress Report\* |
| 6 | **Tasks:**[ ]  Prepare for full responsibility teaching[ ]  Formal Lesson Plan\*^ [ ]  Analysis & Reflection Conference Guide\*[ ]  Submit Daily Lesson Plans to University Supervisor by 5 PM Friday via Taskstream | **Tasks:**[ ]  Review Clinical Practice Binder[ ]  In-Person or SIBME Observation (Formative Assessment Summary\*)[ ]  Evaluate Daily Lesson Plan in Taskstream | **Tasks:**[ ]  Shift instructional planning responsibility to Teacher Candidate[ ]  Weekly Progress Report\* |
| 7 | **Tasks:**[ ]  Submit TPA 11:59 PM,Thursday Night of Week 7[ ]  Conduct full responsibility teaching | **Tasks:** | **Tasks:**[ ]  Confer daily regarding responsibilities[ ]  Weekly Progress Report\* |
| 8 | **Tasks:**[ ]  Formal Lesson Plan\*^ | **Tasks:**[ ]  In-person Observation | **Tasks:**[ ]  Observation (Final |

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|  | [ ]  Analysis & Reflection conference Guide\* | (Formative Assessment summary\*) | Assessment\* - e-mail survey) |
| [ ]  Final Triad Conference [ ]  End-of-PlacementReflections (e-mailsurveys)[ ]  Submit Daily Lesson Plans to University Supervisor by 5 PM Friday via Taskstream | [ ]  Final Assessment (e-mailsurvey)\*[ ]  Final Triad Conference [ ]  Dispositions Assessment(e-mail survey)[ ]  End-of-Placement Reflection (e-mail survey) | [ ]  Final Triad Conference[ ]  Disposition Assessment (e-mail survey)[ ]  End-of-Placement Reflection (e-mail surveys) |
| [ ]  Submit documents to University Supervisor in Taskstream | [ ]  Evaluate Daily Lesson Plans in Taskstream |  |
| 9 |  | **Tasks:**[ ]  Evaluate submitted documents on Taskstream[ ]  Enter grade |  |