



Appendix A5

Clear Administrative Services Credential Program
STUDENT REGISTRATION CLEARANCE CHECKLIST

Candidate Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

SSA: \_\_\_\_\_ University Coach: \_\_\_\_\_

District/School of Employment: \_\_\_\_\_ District Mentor: \_\_\_\_\_

Quad of Program Acceptance: Year \_\_\_\_\_ FAQ1 FAQ2 SPQ1 SPQ2 SUQ1 SUQ2

Quad of Projected Completion: Year \_\_\_\_\_ FAQ1 FAQ2 SPQ1 SPQ2 SUQ1 SUQ2

Yes or No

All Appendix Forms below are available in the CASC Candidate Handbook

- 1. Form Appendix A-1 Handbook Receipt
2. Form Appendix A-2: University Coach/Candidate Agreement
3. Form Appendix A-3: Qualifications & Responsibilities of District Mentors
4. Form Appendix A-4: Superintendent Mentor Approval Letter
5. Employment Verification Letter
6. Program Plan
7. Taskstream Account (fee assessed through tuition)
8. FERPA Training
9. Point Loma Email Account Active

Registration Clearance Completed: \_\_\_\_\_
Student Support Advisor Name: \_\_\_\_\_
SSA: \_\_\_\_\_
Signature Date

\*All documents must be completed and evaluated by the Student Success Advising Department and signed off prior to being cleared for first time registration.