Taskstream FAQs:

Why do I need Watermark/Taskstream? - Graduate, Credential candidates and students in the Traditional Undergrad (TUG) Cross-Disciplinary Studies at PLNU **require** a Taskstream account in order to submit program specific requirements on this web-based assessment system.

How can I get a Taskstream help? - Email Patty Richardson (Assessment System Coordinator) at soeassessment@pointloma.edu to get help with your account.

Do I need to pay for my Taskstream account? - All candidates in the School of Education programs at PLNU will receive a Taskstream account from the university because they have already been assessed fees that cover the cost of Taskstream through their tuition.

What are the steps taken for Taskstream access? - You will receive an email from soeassessment@pointloma.edu one week prior to your first quad start with instructions on how to set-up your Taskstream account. **Please read the instructions carefully as it is very important that once you have created your account that you complete the Google Form in the email to confirm you have set it up.** SOE Assessment will then add your program to your Taskstream account. After these steps are complete you may visit https://login.taskstream.com/signon/ to log into your account.

When should I access my Taskstream account? - As soon as you get confirmation from SOE Assessment that your program has been added please log in to confirm that you are able to login and that you can see all courses and assignments that are needed. **If you wait until right before something is due you may miss the deadline if we are unavailable to help.**

How can I check to see when my account is set to expire? - Log into your Taskstream account. At the top of your screen you will see an option for "My Account." Click "My Account" and you will see your expiration date on the following page.

What is a Signature Assessment? - Unlike other assignments, a Signature Assessment is common among the same courses offered in all of our regional centers. For example, the Signature Assessment for EDU6000 is the same assignment for our candidates at the Point Loma Campus, Bakersfield and Mission Valley. It is used to assess course competency and is a required task to upload in Taskstream.

What is a DRF template? - Direct Response Folios (DRFs) are Taskstream templates our university has created for each program of study. These program templates will house your assignments. As a candidate, you will be enrolled in the program of study you are pursuing. For example, if you are seeking your Preliminary Administrative Services Credential the Educational Administration (PASC) program DRF will be added to your account in Taskstream.

Please visit [this site](#) for further assistance on getting started with Taskstream or reach out to SOEassessment@pointloma.edu