

Clinical Practice Suggested Timeline (Traditional Candidates)

* Document stored in binder throughout the phase | ^ Formal lesson plans must be submitted to the observer(s) at least 24 hours prior to the observation.

<i>Week</i>	<i>Teacher Candidate</i>	<i>University Supervisor</i>	<i>Cooperating Teacher</i>
1	Tasks: <ul style="list-style-type: none"> Attend Clinical Practice Seminar View training videos online and complete quizzes (Phase I) Set an observation schedule Begin co-planning with Cooperating Teacher (Phase II) Complete Daily Lesson Plans Submit the Confirmation Card & W-9 to Field Experience Coordinator 	Tasks: <ul style="list-style-type: none"> Meet Teacher Candidate & Cooperating Teacher Set an observation schedule 	Tasks: <ul style="list-style-type: none"> View PLNU training videos online and complete quizzes Begin Virtual Master Teacher Training Through San Diego County Office of Ed. Complete W-9 Weekly Progress Report* Begin co-planning with Teacher Candidate (Phase II)
2	Tasks: <ul style="list-style-type: none"> Begin co-planning with Cooperating Teacher (Phase I) Formal Lesson Plan*^ Analysis & Reflection Conference Guide* Submit Daily Lesson Plans to University Supervisor by 5 PM Friday via Taskstream 	Tasks: <ul style="list-style-type: none"> Review Clinical Practice Binder In-Person Observation (Formative Assessment Summary*) Evaluate: Daily Lesson Plans in Taskstream 	Tasks: <ul style="list-style-type: none"> Begin co-planning with Teacher Candidate (Phase I) Weekly Progress Report* Observation (Pre-Assessment* - e-mail survey)
3	Tasks:	Tasks:	Tasks:

	<ul style="list-style-type: none"> Continue co-planning with the Cooperating Teacher 	<ul style="list-style-type: none"> Review Clinical Practice Binder 	<ul style="list-style-type: none"> Continue co-planning with Teacher Candidate Complete Master Teacher Training with SDCOE Weekly Progress Report*
4	<p>Tasks:</p> <ul style="list-style-type: none"> Continue co-planning with the Cooperating Teacher Formal Lesson Plan*^ Analysis & Reflection Conference Guide* Midterm Triad Conference Submit Daily Lesson Plans to University Supervisor by 5 PM Friday via Taskstream 	<p>Tasks:</p> <ul style="list-style-type: none"> Review Clinical Practice Binder In-Person or SIBME Observation (formative Assessment Summary*) Midterm Assessment (e-mail survey)* Midterm Triad Conference Evaluate Daily Lesson Plans in Taskstream 	<p>Tasks:</p> <ul style="list-style-type: none"> Continue co-planning with Teacher Candidate Weekly Progress Report* Observation (Midterm Assessment* - e-mail survey) Midterm Triad Conference
5	<p>Tasks:</p> <ul style="list-style-type: none"> Continue co-planning with the Cooperating Teacher 	<p>Tasks:</p>	<p>Tasks:</p> <ul style="list-style-type: none"> Continue co-planning with Teacher Candidate Weekly Progress Report*
6	<p>Tasks:</p> <ul style="list-style-type: none"> Prepare for full responsibility teaching Formal Lesson Plan*^ Analysis & Reflection Conference Guide* 	<p>Tasks:</p> <ul style="list-style-type: none"> Review Clinical Practice Binder In-Person or SIBME Observation (Formative Assessment Summary*) 	<p>Tasks:</p> <ul style="list-style-type: none"> Shift instructional planning responsibility to Teacher Candidate Weekly Progress Report*

	<ul style="list-style-type: none"> • Submit Daily Lesson Plans to University Supervisor by 5 PM Friday via Taskstream 	<ul style="list-style-type: none"> • Evaluate Daily Lesson Plan in Taskstream 	
7	<p>Tasks:</p> <ul style="list-style-type: none"> • Submit TPA 11:59 PM, Thursday Night of Week 7 • Conduct full responsibility teaching 	<p>Tasks:</p>	<p>Tasks:</p> <ul style="list-style-type: none"> • Confer daily regarding responsibilities • Weekly Progress Report*
8	<p>Tasks:</p> <ul style="list-style-type: none"> • Formal Lesson Plan*^ • Analysis & Reflection conference Guide* • Final Triad Conference • End-of-Placement Reflections (e-mail surveys) • Submit Daily Lesson Plans to University Supervisor by 5 PM Friday via Taskstream • Submit documents to University Supervisor in Taskstream 	<p>Tasks:</p> <ul style="list-style-type: none"> • In-person Observation (Formative Assessment summary*) • Final Assessment (e-mail survey)* • Final Triad Conference • Dispositions Assessment (e-mail survey) • End-of-Placement Reflection (e-mail survey) • Evaluate Daily Lesson Plans in Taskstream 	<p>Tasks:</p> <ul style="list-style-type: none"> • Observation (Final Assessment* - e-mail survey) • Final Triad Conference • Disposition Assessment (e-mail survey) • End-of-Placement Reflection (e-mail surveys)
9		<p>Tasks:</p> <ul style="list-style-type: none"> • Evaluate submitted documents on Taskstream • Enter grade 	